

NUALS LAW JOURNAL

ISSN: 2319 - 8273 | 17TH EDITION: ISSUE 2

A National University of Advanced Legal Studies, Publication



SUBMISSION GUIDELINES

Categories and Word Limits (exclusive of footnotes; however, speaking footnotes must be limited to 50 words)

• Legislative Comments: 1500 – 3000 words

• Short Notes: 1500 – 5000 words

• Case Comments: 1500 – 5000 words

• Essays: 3000 – 5000 words

• Articles: 5000 – 10000 words

Articles exceeding the word limit may be considered on merit, solely at the discretion of the editorial board.

- 1. Submissions are to be made only in electronic form and must be made via a Google form which can be accessed here.
- 2. The last date for submissions to be considered for the Second Issue is the 20th of April, 2023. The issue shall be published latest by the month of August 2023.
- 3. All submissions are to contain an abstract of not more than 250 words accompanying the article. The abstract must be at the beginning of the article. Please refrain from sending abstracts in a separate word doc.
- 4. By submitting an article, the author undertakes that the article is an original work and has not been submitted, accepted, or published elsewhere.
- 5. Plagiarism will result in summary rejection of the submission.
- 6. Co-authorship is allowed for a maximum of two authors.
- 7. Authors shall be informed of the status of their manuscripts after every stage of review. Editorial decisions shall be based solely on review of the final manuscripts.
- 8. The Editorial Board may, in its absolute discretion, waive any of the above rules or amend the process. In case of any dispute or ambiguity, the decision of the Editorial Board shall be final and binding.

FORMATTING GUIDELINES

- 1. All submissions must follow the <u>NUALS Law Journal Citation Guide</u>, for any citations not specified within the same kindly referred to Bluebook (20th Edition).
- 2. All manuscripts must be formatted in accordance to the specifications mentioned in the <u>NUALS Law Journal Style Guide</u>.
- 3. Kindly ensure the format for dates, languages, reference to legislative and judicial bodies and others are used based on the NUALS Law Journal Language Guide mentioned here.
- 4. Submissions must be made in .doc/.docx formats only.
- 5. The documents must be devoid of any identification markers. Eg: Name of the author after the title, Author as recognised by Word or any other meta data. Any identification markers within the manuscript will result in summary rejection.

EDITORIAL POLICY AND THE PARAMETERS FOR EVALUATION OF MANUSCRIPTS

ROUND - 1

The First Round consists of double-blind, three-member panels of editors who pass or fail articles on simple majority after submission of their individual reviews.

The Round 1 Process encompasses of two processes: A Plagiarism Check, and a Detailed Review of the manuscript, providing reasons for their decision to fail/pass the manuscript. In the instance that a manuscript is over 15% plagiarized, the same shall not be considered for review.

Ultimately, all manuscripts are assessed on their academic contribution in light of existing literature, and their relative novelty in the academic realm. The traditional criteria of evaluation, of novelty & priginality, logical coherency & priginality, grammar, research

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and publishability shall serve as guidelines to assess a particular manuscript.

In a scenario where a Panel deems a manuscript to have the potential for publication, with extensive edits, the Panel may direct the Author(s) to revise the submission accordingly and resubmit the same for reconsideration.

ROUND 2

Submissions that pass the First Round of review shall be sent to a Review Committee, constituted by the Chief Editor, for further scrutiny. The Committee shall approve or reject the decision of the original three-member Panel in Round 1 by further deliberating on the merits/demerits of the Article. Evaluation in this round is a collaborative process involving debates pertaining to the arguments presented by the author(s) to ensure a thorough examination into the workability of the article.

Any manuscript written by an author not pursuing an undergraduate degree shall be peer-reviewed accordingly. Approved Submissions are redirected to the three-member panel that reviewed the manuscript in the First Round.

ROUND 3

The Third Round involves a collaborative editing process between the author and a panel of editors. These editors will work on the article until the final publication. This process involves three steps: source pulling, citation checks and style review.

Source pulling

The panel procures and reviews all authorities and materials relied upon by the author(s), and verifies that the material adequately supports (or, as the introductory signal of the citation may indicate, contradict) the relevant assertion. This verification is both procedural and substantive. At the procedural level, the panel verifies the authenticity and the accessibility of the relevant authority. If an open-access source is available, it will be preferred. At the substantive level of source review, the panel verifies, in collaboration with the author, whether the argument advanced is best supported by the authority, or if another stronger authority may take its place. The panel may also recommend that the argument be refined during this process.

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and publishability shall serve as guidelines to assess a particular manuscript.

Citation checks

At this stage, the panel shall verify that citations comply strictly with the NUALS Law Journal Citation Guide wherever specified, and beyond that Bluebook (20th Edition) for additional references. The panel will also, in collaboration with the author on substantial matters, correct each citation to reflect the rules of the two Citation Guides.

Style Review

Style Review consists of the following steps: a spelling/grammar/usage check. This section of the review checks for consistency of style with the NUALS Law Journal Language Guide as well as accepted standards of modern English usage. The Journal believes that style is not a consideration merely for the body text of a manuscript.

Receipt of submission will be intimated to the authors within three weeks of submission. Authors will be periodically updated on the status of the review of their piece. If there are any doubts, the board can be contacted at lawjournal@nuals.ac.in.

