



# CENTRAL UNIVERSITY OF KASHMIR

Nunar, Ganderbal-191201 (J&K)

FOR OFFICE USE ONLY

SERIAL NO.

## APPLICATION FORM FOR TEACHING POSTS

Name of the post applied for.....

Department.....

Advt. No.....Date.....

Fee details			
Name of the Bank	Challan Number	Date	Amount

PASTE HERE A  
SIGNED COPY OF  
YOUR RECENT  
PASS-PORT SIZE  
PHOTOGRAPH

### A. General Information:

- Name in Full.....  
(IN BLOCK LETTERS)
- Father's/Spouse Name.....
- Date of Birth\*: Day .....Month.....Year.....  
(As recorded in the Matriculation or equivalent certificate)
- Age (as on the last date fixed for the receipt of application) .....years.....months.

5. Nationality .....

6. Religion .....

7. Marital Status: Married  Unmarried

8. Sex: Male  Female

9. Do you belong to any reserved category?: Yes  No

If yes, specify the category (SC/ST/OBC)

10. Whether Handicapped? : Yes  No

If yes, indicate whether Physically/Visually/ any other.....

11. Permanent Address .....

.....

PIN CODE.....Phone No.....Cell .....

Address for correspondence .....

.....PIN CODE.....

Email ID (Mandatory).....

- Certificate/Proof shall be attached

**B. Educational Qualifications:**

Exam. Passed	Board/ University	Year of Passing	Marks		% of marks	Class/Div/ Grade	Subjects
			Obtained	Out of			
Bachelor's degree							
Master's Degree							
M.Phil							
	Residency Period of M. Phil: From					To	
Ph.D							
	Residency Period of Ph. D: From					To	
NET/SLET							
Any other Degree/ Diploma							
Technical Qualifications (if any)							

**C. Teaching/Administrative/Technical/Research Experience.**

Designation	Name of the Organization	Scale of Pay (pre-revised)		Pay Matrix Level	Nature of appointment	Period of service		
		PB	GP			From	To	Period

Please attach separate sheet if the space is insufficient for the said column

State whether you have been at any time (a) dismissed, removed or debarred from Service or (b) convicted by a Criminal Court. (Please tick **YES**  **NO**  )

**I hereby declare that all entries made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated.**

**Signature of the Applicant**

Place.....

Date .....

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**(The endorsement below is to be signed and forwarded by the Head of the Department/Employer in the case of the in-service candidates whether in permanent or temporary capacity failing which the application is liable to be rejected).**

**ENDORSEMENT OF THE EMPLOYER**

Ref. No.....

Date.....

**FORWARDED**

The applicant ..... (name) is holding the post of ..... in this College/University/Institution/Department in a temporary/substantive basis since.....(date). His/Her present Pay is Rs.....in the Pay structure of Rs..... with AGP/GP of Rs.....and he/she is drawing salary of Rs .....per month. His/Her next date of increment is ..... We have no objection to his/her application being considered.

Signature of the Officer  
(with office seal)

**DECLARATION/UNDERTAKING  
(for OBC Candidates only)**

I, \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of village/town/city \_\_\_\_\_ district \_\_\_\_\_ State hereby declare that I belong to the \_\_\_\_\_ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93- Estt.(SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004.

Signature of the Candidate

Place:

Date:

**Declaration/undertaking not signed by Candidate will be rejected  
False declaration will render the applicant liable for termination of registration at any time**

**Table-1**

(Not applicable to Assistant Professors)

**Methodology for University & College Teachers for calculating Academic/Research Score**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students Ph.D, award letter, etc.)

S.No	Academic/Research Activity	Faculty of Sciences/ Engineering/ Agriculture/ Medical/ Veterinary Sciences	Faculty of Languages/ Humanities/ Arts/ Social Sciences/ Library/ Education/ Physical Education/ Commerce/ Management & other related disciplines	Score claimed by the applicant	Verified Score
01	Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper		
02	<b>Publications (other than Research papers)</b>				
	<b>(a) Books authored which are published by:</b>				
	International publishers	12	12		
	National Publishers	10	10		
	Chapter in Edited Book	05	05		
	Editor of Book by International Publisher	10	10		
	Editor of Book by National Publisher	08	08		
	<b>(b) Translation works in Indian and Foreign Languages by qualified faculties</b>				
	Chapter or Research paper	03	03		
	Book	08	08		
03	<b>Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula</b>				
	<b>(a) Development of Innovative pedagogy</b>	05	05		
	<b>(b) Design of new curricula and courses</b>	02 per curricula/course	02 per curricula/course		
	<b>(c) MOOCs</b>				
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	20		
	MOOCs (developed in 4 quadrant) per module/lecture	05	05		
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02		

	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	08		
	<b>(d) E-Content</b>				
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12		
	e-Content (developed in 4 quadrants) per module	05	05		
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02		
	Editor of e-content for complete course/paper/e-book	10	10		
<b>4</b>	<b>(a) Research Guidance</b>				
	Ph.D	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted		
	M.Phil/P.G dissertation	02 per degree awarded	02 per degree awarded		
	<b>(b) Research Projects Completed</b>				
	More than 10 Lakhs	10	10		
	Less than 10 Lakhs	05	05		
	<b>(c) Research Projects Ongoing:</b>				
	More than 10 lakhs	05	05		
	Less than 10 Lakhs	02	02		
	<b>(d) Consultancy</b>				
		03	03		
<b>05</b>	<b>(a) Patents</b>				
	International	10	10		
	National	07	07		
	<b>(b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)</b>				
	International	10	10		
	National	07	07		
	State	04	04		
	<b>(c) Awards/Fellowship</b>				
	International	07	07		

	National	05	05		
	<b>*Invited lectures/Resource Person/Paper presentation in Seminars/Conferences/Full paper in Conference Proceedings (Paper presented in Seminars/Conference and also published as full paper in Conference Proceedings will be counted only once)</b>				
	International (Abroad)	07	07		
	International (within country)	05	05		
	National	03	03		
	State/University	02	02		

**The Research Score for Research Papers would be augmented as follows:**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuter's list):

- i) Paper in refereed journals without impact factor - 5 Points
- ii) Papers with impact factor less than 1 - 10 Points
- iii) Paper with impact factor between 1 and 2 - 15 Points
- iv) Paper with impact factor between 2 and 5 - 20 Points
- v) Paper with impact factor between 5 and 10 - 25 Points
- vi) Paper with impact factor between > 10 - 30 Points

(a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

**Joint Projects:** Principal Investigator and Co-investigator would get 50% each.

**Note:**

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \* For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/ Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

**Table-2****Criteria for Short-listing of Candidates for Interview for the post of Assistant Professors in Universities**

S.No	Academic Record	Score			
		01	Graduation	80% & above = 15	60% to less than 80% = 13
02	Post-Graduation	80% & above = 25	60% to less than 80% = 23	55% (50% in case of SC/ST/OBC (non-creamy layer)/PwD) to less than 60% = 20	
03	M.Phil	60% and above = 07	55% to less than 60% = 05		
04	Ph.D	30			
05	NET with JRF	07			
	NET	05			
	SLET/SET	03			
06	Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)	10			
07	Teaching/Post Doctoral Experience (2 marks for one year each)#	10			
08	Awards				
	International/National Level (Awards given by International Organisations/ Government of India/ Government of India recognized National Level Bodies)	03			
	State-Level (Awards given by State Government)	02			

*#However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.*

**Note:**

- (A) i). M.Phil +Ph.D Maximum – 30 Marks  
ii). JRF/NET/SET Maximum - 07 Marks  
iii). In awards category Maximum - 03 Marks

(B) Number of candidates to be called for interview shall be decided by the concerned Universities.

- (c) Academic Score - 80  
Research Publications- 10  
Teaching Experience - 10  
**Total = 100**

(D) Score shall be valid for appointment in respective state SLET/SET/ Universities/Colleges/ Institutions only.



(On the letter head of the University/ Institute)

*Applicable for those candidates registered for Ph.D programme on or after  
11<sup>th</sup> July, 2009*

**TO WHOMSOEVER IT MAY CONCERN**

This is certify that Dr. \_\_\_\_\_ (Name) registered for Ph.D programme on \_\_\_\_\_ (Date) has successfully completed Ph.D. programme in the Subject \_\_\_\_\_, Faculty of \_\_\_\_\_ during the year \_\_\_\_\_. The degree has been awarded strictly in compliance with ‘UGC (Minimum standards and procedure for awards of M.Phil/Ph.D degree) Regulation 2009’ and I/we have the read the regulations & certify accordingly.

**Seal & Sign of the Vice-Chancellor/  
Pro-Vice Chancellor/  
Dean (Academic Affairs/UniversityInstructions)**

No.....  
Dated.....

(On the letter head of the University/ Institute)

*Applicable for those candidates registered for Ph.D programme prior to  
11<sup>th</sup> July, 2009*

**TO WHOMSOEVER IT MAY CONCERN**

This is certify that Dr. \_\_\_\_\_ (Name) registered for Ph.D programme on \_\_\_\_\_ (Date) has successfully completed Ph.D. programme in the Subject \_\_\_\_\_, Faculty of \_\_\_\_\_ during the year \_\_\_\_\_. The Ph.D degree awarded to him/her is essentially fulfilling the following conditions:

- a) Ph.D degree has been awarded in regular mode only;
- b) Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva-voce of the candidate has been conducted
- d) He/She has published two research papers from his/her Ph.D, work, out of which at least one is in a refereed journal;
- e) He/she has presented at least two papers based on his/her Ph.D work in conference/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

**Seal & Sign of the Vice-Chancellor/  
Pro-Vice Chancellor/  
Dean (Academic Affairs/UniversityInstructions)**

No.....  
Dated.....

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL  
INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri / Smt./ Kumari \_\_\_\_\_ son/ daughter of  
\_\_\_\_\_ of village / town \_\_\_\_\_ in District / Division  
\_\_\_\_\_ the State / Union Territory \_\_\_\_\_ belongs to the  
\_\_\_\_\_ community which is recognised as a backward class under the  
Government of India, Ministry of Social Justice and Empowerment's Resolution No:  
\_\_\_\_\_ dated \_\_\_\_\_\*.

Shri / Smt./Kumari \_\_\_\_\_ and / or his / her family ordinarily reside(s) in  
the \_\_\_\_\_ District / Division of the  
\_\_\_\_\_ State / Union Territory.

This is also to certify that he/she does not belong to the persons/ sections (Creamy Layer)  
mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel  
& Training O.M. No. 36012/22/93 –Estt. (SCT) dated 8.9.1998\*\*

District Magistrate  
Deputy Commissioner etc.

Dated:

Seal  
\_\_\_\_\_  
\_\_\_\_\_

\* -The authority issuing the certificate may have to mention the details of Resolution of  
Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* -As amended from time to time. Note: The term "Ordinarily" used here will have the same  
meaning as in Section 20 of the Representation of the People Act, 1950.

The authorities competent to issue Caste Certificates are indicated below:

- (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy  
Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra  
Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

Government of .....  
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY  
WEAKER SECTIONS.

Certificate No.....

Date:.....

VALID FOR THE YEAR.....

This is to certify that Shri/Smt./Kumari.....  
son/daughter/wife of.....permanent resident of  
.....Village/Street .....Post  
Office..... District.....in the State/ Union  
Territory.....Pin Code..... whose photograph is attested below  
belongs to Economically Weaker Sections, since the gross annual income\* of his/her  
'family'\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year .....  
His/her family does not own or possess any of the following assets\*\*\*

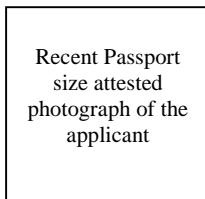
- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

Shri/Smt/Kumari.....belongs to the ..... caste  
which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes  
(Central List).

Signature with seal of Office.....

Name.....

Designation.....



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**Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.  
**\*\*Note 2:**The term “Family” for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years  
**\*\*\*Note 3:** The property held by a “Family” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.